WILLIAM PATERSON UNIVERSITY

Application for Transfer of Graduate Credits

Transfer Credit: It is University policy that a maximum of **49 %** of the program credits can be transferred from other institutions toward a graduate degree program provided: **(1)** the student applies for transfer credit at the time of matriculation; **(2)** the work was taken in graduate courses for graduate credit; **(3)** the work was taken within the last six years; **(4)** the grade received was a B or better; **(5)** the work does not duplicate any work, graduate or undergraduate, for which credit was previously given; **(6)** the work has not been applied toward an academic degree at any other institutions; **(7)** the work has been taken at an accredited college or university; and **(8)** the work is applicable to the student's program. *Some graduate programs may have additional restrictions on credit transfer.* Link to **Graduate Catalog**: https://academiccatalog.wpunj.edu/index.php?catoid=4

Name _____

(Print)   (Last)   (First)   (M)

Address _____

Curriculum _____ **Advisor** _____

Student ID _____ **Credits Completed** _____

I request transfer of the following work be credited towards my Master's Degree. An official transcript will be sent to the office of the appropriate Program Director.

Date Taken	Course # & Title	Institution	Date	Awarded Credits	WPU Course # & Title

Date _____ **Student's Signature** _____

Action Taken

Approved _____   Disapproved _____

Comments _____

Signature of Dept. Chair & Date _____ **Signature of Dean & Date** _____

For Office of Registrar Use Only:

_____

Processor   **Date**

WILLIAM PATERSON
UNIVERSITY

Copy to: Student, Dean, Registrar (Official Transcript must accompany Registrar's copy)

For Office of Registrar Use Only:

_____

Processor   **Date**